**VISA Questionnaire**

**All the blanks below must be completed.**

**Please make sure that your mailing address is correct because the letter will be sent to the address.**

**Accompanying person(s) must submit this form as well.**

[Applicant’s Information]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Full Name  (As in passport) |  | | | | | | |
| Date of Birth |  |  | | |  | Age |  |
| (Day) | (Month) | | | (Year) |
| Sex | Male / Female | | | | | | |
| Nationality |  | | | | | | |
| Mailing Address |  | | | | | | |
| Office Phone | + | | | Home Phone | | + | |
| Affiliation |  | | | | | | |
| Occupation |  | | | | | | |
| Embassy or consulate-general where you will be applying for visa. | | |  | | | | |
| Conference registration number | | |  | | | | |
| Accepted paper ID or title | | |  | | | | |

[Flight and Accommodation Information]

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Expected arrival date to Japan | |  | Expected departure date from Japan | | | | |  | |
| Hotel  Name | 1. | | Date In | |  | | Date Out | |  |
| 2. | | Date In | |  | | Date Out | |  |
| 3. | | Date In | |  | | Date Out | |  |
| Hotel  Address | 1. | | | | | | | | |
| 2. | | | | | | | | |
| 3. | | | | | | | | |
| Arrival Flight to Japan  (No need to indicate a connecting flight, an immediate flight arriving in Japan only.) | | | | | | | | | |
| Airline  Name |  | | | Flight No. | |  | | | |
| Departure Airport |  | | | Arrival Airport | |  | | | |
| Return Flight (Immediate return flight from Japan.) | | | | | | | | | |
| Airline  Name |  | | | Flight No. | |  | | | |
| Departure  Airport |  | | | Arrival Airport | |  | | | |

**Schedule of Stay**

**See the sample below the form.**

Applicant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Accompanying Person’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Activity Plan | Contact | Accommodation |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |

**Schedule of Stay（Sample）**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Activity Plan | Contact | Accommodation |
| Jun. XX, 2017 | Arrive in ABC international airport from DEF international airport aboard GHI Airline, Flight GH000 |  | Hotel Name |
| Jun. XX, 2017 | Sightseeing IJK city. |  | Same as above |
| Jun. XX, 2017  to  Jun. XX, 2017 | Attend LMN Conference. | XX Conference Hall | Same as above |
| Jun. XX, 2017  to  Jun. XX, 2017 | Visit a friend in OPQ city. | Contact person’s name  Phone: xxx-xxxx | Friend’s home.  Address: xxx xxx xxx |
| Jun. XX, 2017 | Departure from ABC international airport to DEF international airport  aboard GHI Airline, Flight GH001 |  |  |